

Yale-NUS College

User Guide for 'My Graduation Audit Report'

Updated 18 March 2019

What is 'My Graduation Audit Report'?

'My Graduation Audit Report' records all the modules you have completed to-date, including modules taken at another institution that have been processed as credit transfers. The purpose of the report is to assist you to track your progress towards meeting the graduation requirements. The report audits the modules you have passed against the academic plan(s) you are registered. It is available to all students pursuing a single or concurrent degree with a declared major.

Waivers of requirements, exceptions or module substitutions granted by a Head of Study and/or the Committee on Academic Standards are only updated **in your graduating semester.**

This automated report serves as a reference to assist in your degree planning and module selection. It should not be used as your unofficial/official transcript. The responsibility of module planning and fulfilling of the graduation requirements rests with you.

As your advisor and HOS do not have access to your individual 'My Graduation Audit Report', you may wish to share the report with your advisor or HOS during your advising sessions.

Availability of 'My Graduation Audit Report'

Student Programmes	My Graduation Audit Report	My What-If Audit Report
Single Degree Programme with undeclared major	x	x
Single Degree Programme with declared major	✓	✓
Concurrent Degree Programme*	✓	✓
Double Degree Programme	x	✓

**Concurrent Degree Programme students can generate both 'My Graduation Audit Report' and 'My What-If Audit Report' to check for the fulfilment of your Yale-NUS Common Curriculum and Major/Minor requirements only but not the overall degree requirements.*

Yale-NUS Academic Programme/Plan Code

In order to generate 'My Graduation Audit Report', please be familiar with the system's terminology below.

- Academic Programme Code – Refers to the degree plan that you are graduating with.
- Academic Plan Code – Refers to the Major/Minor that you will/have declared.

Academic Programme Code	Academic Plan Code (Major) 1700YXXHON	Description
B1711 (Bachelor of Arts with Honours)	1700YANHON	Anthropology
	1700YASHON	Arts and Humanities
	1700YECHON	Economics
	1700YESHON	Environmental Studies*
	1700YGAHON	Global Affairs
	1700YHYHON	History
	1700YLTHON	Literature
	1700YPHHON	Philosophy
	1700YPEHON	Philosophy, Politics and Economics
	1700YPYHON	Psychology
	1700YUSHON	Urban Studies
	1700YLAHON	Liberal Arts (DDP Law)
B1712 (Bachelor of Science with Honours)	1700YLSHON	Life Sciences
	1700YMCHON	Mathematical, Computational and Statistical Sciences
	1700YPSHON	Physical Sciences
	1700YNSHON	Environmental Studies*

Academic Plan Code (Minor) 1700YXXMIN	Description
1700YANMIN	Anthropology
1700YASMIN	Arts and Humanities
1700YECMIN	Economics
1700YESMIN	Environmental Studies
1700YGAMIN	Global Affairs
1700YHYMIN	History
1700YLTMIN	Literature
1700YPHMIN	Philosophy
1700YPYMIN	Psychology
1700YUSMIN	Urban Studies
1700YLSMIN	Life Sciences
1700YMCMIN	Mathematical, Computational and Statistical Sciences
1700YPSMIN	Physical Sciences
1700YGQMIN	Global Antiquity
1700YCSMIN	Chinese Studies

**If you are majoring in Environmental Studies, the default Academic Programme/Plan (Major) code will be B1711/1700YESHON. Upon approval from the Environmental Studies Head of Study, your Academic Programme/Plan code (Major) will be updated to B1712/1700YNSHON in your graduating semester if you are graduating with Bachelor of Science with Honours.*

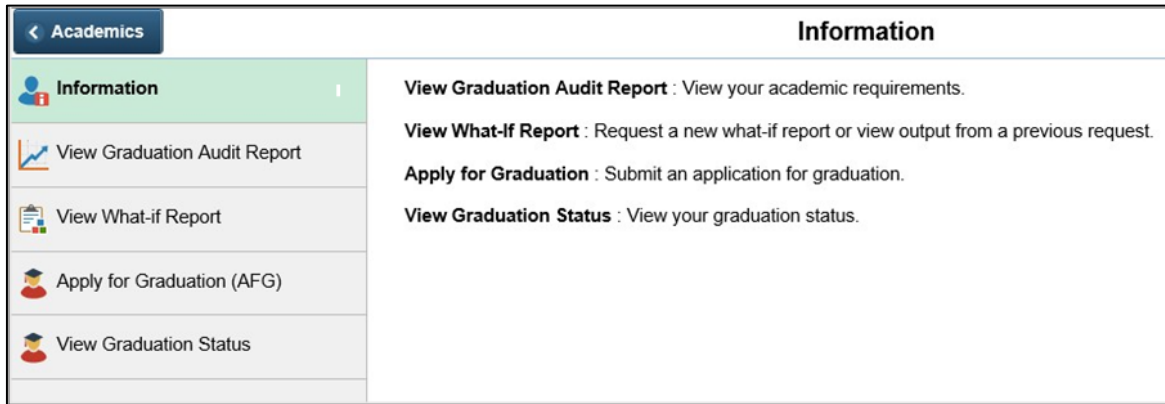
- Academic Sub-Plan Code – Refers to the Primary Track (Only applicable for Philosophy, Politics and Economics Major)

Academic Sub-Plan Code	Description
1700XXXTRK	
1700PHITRK	Philosophy primary track
1700POLTRK	Politics primary track
1700ECNTRK	Economics primary track

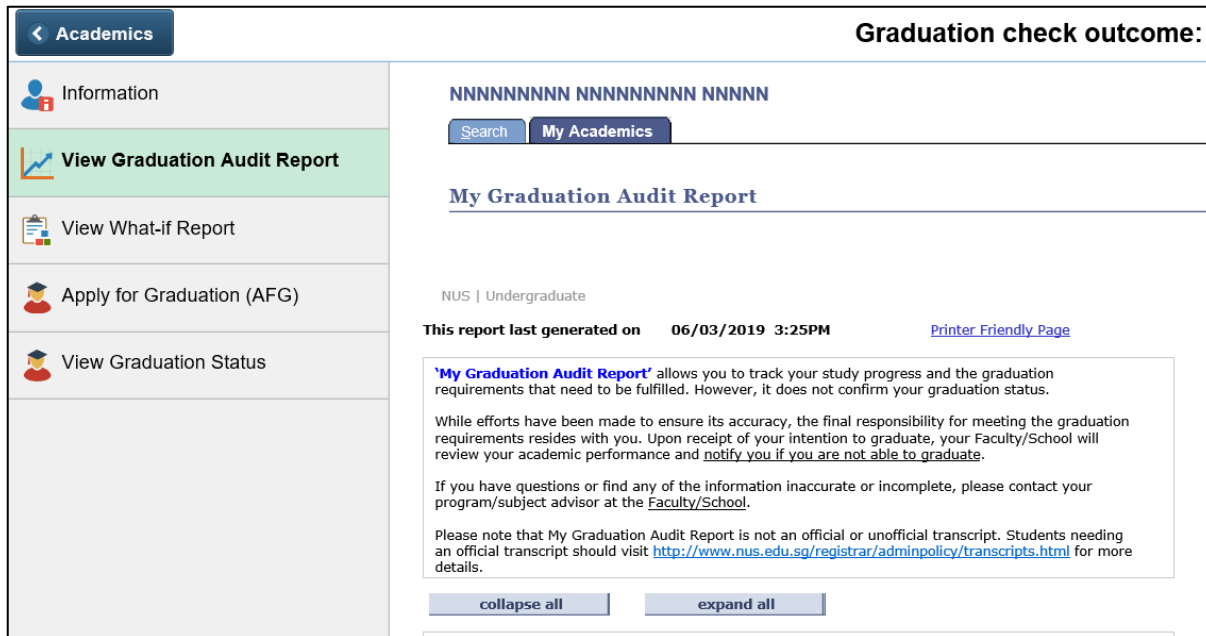
Step-by-Step Guide to view 'My Graduation Audit Report'

1. Once you have logged in to EduRec, click **Academics** followed by **Degree Progress/AFG**.

The Information page will be displayed:



2. Click 'View **My Graduation Audit Report**'



Understanding the various sections within 'My Graduation Audit Report'

You will see 'My Graduation Audit Report' page displayed:

1 **Graduation check outcome:**

Not Satisfied

Term Statistics

Acad. Year: 2018/2019 Semester 2	Career: UGRD	Career Nbr: 0
Acad. Prog.: B1712 Bachelor of Science (YNS3)	Req Term: 1610	Report Type: AAGS
Acad. Plans: 1700YLSHON - Life Sciences (Hons) 1700YANMIN- Anthropology (Minor)		
Acad. Sub-Plans: --		
AFG Status: Not available		

Additional Checks required by the University

3 **Alert:** Minimum workload requirement set by the University. Current workload= 0 MCs.
No. of Active Main Terms = 8, Minimum cumulative workload expected = 144 MCs.

Not Satisfied: Please verify the corresponding requirement(s) for respective Minor(s), where the module (s) information is/(are) listed.

1. Check if minimum distinct 25 MCs is met.
1700YANMIN (Anthropology (Minor))
Not Satisfied: Module(s) used: YSS2227, YSS3202

4 ▶ **Common Curriculum Requirements**

5 ▶ **History (Hons) Requirements**

6 ▶ **Faculty Requirements**

7 ▶ **Unrestricted Electives Requirements**

8 ▶ **Overall Requirements**

9 ▶ **Anthropology (Minor) Requirements**

1 Graduation Check Outcome

- a. The graduation check outcome will show '**Satisfied**' if you have fulfilled all degree requirements.

Graduation check outcome: Satisfied

- b. The graduation check outcome will show 'Not Satisfied' if you have not fulfilled all degree requirements.

**Graduation check outcome:
Not Satisfied**

- c. The graduation check outcome will show '**(Pending clearance ...)**' if student have not fulfilled the University graduation requirements indicated in this section.

Graduation check outcome:

**Not Satisfied
(Pending clearance of Additional Checks required by the
University not met)**

You are advised to drop the minor/second major if the graduation requirements are not satisfied in the semester which you apply for graduation, and there are no credit transfer of approved modules pending to be mapped back.

2 Term Statistics

Check and ensure you are registered in the correct Academic Programme/Plan/Sub-Plan (if any), by referring to the Academic Programme/Plan code tables in Page 2-3.

3 Additional checks required by the University

- Double counting of modules across your major and minor are not allowed.
- Minor requirements not met.
- Duplicate enrollment records found.
- Minimum CAP requirement.
- An alert for a minimum workload requirement set by the University.
- A listing of year long module(s) without grade.

4 Common Curriculum Requirements

To complete 50 MC of Common Curriculum modules, including Historical Immersion.

Students from admit cohort 2013 and 2014 should check their specific Common Curriculum module requirement with Yale-NUS Registry.

5 Major Requirements – e.g. History (Hons) Requirements

To earn a Yale-NUS Major, depending on your admit cohort, students are required to complete a minimum of 54 MC* (including Capstone module) in accordance with the distribution requirements of the major.

**Students from admit cohort 2013 and 2014 are required to complete 50 MC for a major. Students from admit cohort 2015 and beyond are required to complete a minimum of 54 MC for a major.*

6 Faculty Requirements

At least 25 MC of elective modules must be read at Yale-NUS.

7 Unrestricted Electives Requirements

To complete the remaining 30 – 31 MC of elective modules through Yale-NUS modules, study abroad modules or NUS modules.

8 Overall Requirements

- Complete a minimum of 160 MC
- Minimum 20 MC of Yale-NUS Letter graded in Major
- Minimum 25 MC of Yale-NUS required in Electives
- Overall Residency Requirement (Minimum 80 MC of Letter Graded modules)
-

9 Minor Requirements (if any) – e. g. Anthropology (Minor) Requirements

To earn a Yale-NUS Minor, students are required to complete 25 MC in accordance with the distribution requirements of the minor. At least 12 MC must be taken at Yale-NUS.

A. The graduation requirements that are relevant to your course of study are listed as follows:

- i) Click **collapse all** to have an overview.
- ii) Click **expand all** to view the requirement details.
- iii) Click **▶** to expand or **▼** to collapse requirement.

Dark blue bar:
Main graduation requirements

Common Curriculum Requirements

Not Satisfied: Pass 50 MCs of Common Curriculum modules.

- Units: 50.00 required, 45.00 taken, 5.00 needed

Pass 45 MCs of Year 1 or Year 2 modules with Min C or CS grade.

Satisfied: >

- Units: 45.00 required, 45.00 taken, 0.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Credits	Requirement Designation	When	Grade	Status	Shared Course
View Course List	YNC CCM Yr1/2						
YCC1111	Literature and Humanities 1	5.00	C1	2016/2017 Semester 1	B	✓	
YCC1112	Literature and Humanities 2	5.00	C1	2016/2017 Semester 2	B	✓	
YCC1113	Philosophy and Political Thou	5.00	C1	2016/2017 Semester 1	B	✓	
YCC1114	Philosophy and Political Thou	5.00	C1	2016/2017 Semester 2	B	✓	
YCC1121	Comparative Social Inquiry	5.00	C1	2016/2017 Semester 1	B	✓	
YCC1122	Quantitative Reasoning	5.00	C1	2016/2017 Semester 2	B	✓	
YCC1131	Scientific Inquiry	5.00	C1	2016/2017 Semester 1	B	✓	
YCC2121	Modern Social Thought	5.00		2017/2018 Semester 1	B	✓	
YCC2137	Scientific Inquiry 2	5.00		2017/2018 Semester 1	B	✓	

View All | First 1-10 of 10 Last

Pass 5 MCs of Historical Immersion module with Min C grade.

Not Satisfied:

- Units: 5.00 required, 0.00 taken, 5.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Requirement Designation	Grade	Status	Shared Course
View Course List	YNC-CC Hist Imm				

View All | First 1 of 1 Last

Fulfilment status of the main requirement

Number of MCs required, MCs taken and remaining MCs needed

Fulfilment status of each sub-section

Number of MCs required, MCs taken and remaining MCs needed for this sub-requirement

Modules used to satisfy the requirement will be listed below

Indicates modules passed and have been graded

Fulfilment status of each sub-section

Sub-sections of the main requirement, listing the requirement details and the modules required and completed.

B. Click the [View Course List](#) link for the list of modules that can fulfil the requirement.

▼ **Pass 5 MCs of Historical Immersion module with Min C grade.**

Not Satisfied: >

- Units: 5.00 required, 0.00 taken, 5.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Requirement Designation	Grade	Status	Shared Course
View Course List	YNC-CC Hist Imm				

View All | First 1 of 1 Last

My Graduation Audit Report

Course List Detail: YNC-CC Hist Imm

[Return to My Graduation Audit Report](#)

Taken
 In Progress
 Planned

▼ **Pass 5 MCs of Historical Immersion module with Min C grade.**

Not Satisfied: >

The following courses may be used to satisfy this requirement:

Personalize View All					
Course	Description	Units	When	Grade	Status
YHU3205	Ming Imperial Voyages	5.00			
YHU3221	Nietzsche: An Untimely Thinker	5.00			
YHU3225	Pompeii: Art, Urban Life & Cul	5.00			
YHU3230	The First Opium War, 1839-42	5.00			
YHU3239	Kazimir Malevich and the Black	5.00			
YHU3240	The Russo-Japanese War of 1904	5.00			
YHU3243	Woolf, Historiography, and the	5.00			
YHU3252	The Age of Nero	5.00			
YHU3254	From Edo to Modern City: Tokyo	5.00			
YHU3263	The Bandung Conference of 1955	5.00			

First 1-10 of 22 Last

Frequently Asked Questions

1. I am in my first/second year of study. Can I view my 'My Graduation Audit Report'?

No, the report can only be generated from your third year of study onwards, with declared Major.

2. I am a Double Degree Programme (DDP) student. Can I use 'My Graduation Audit Report'?

No, 'My Graduation Audit Report' is not available to DDP students. However, DDP students can use 'My What-If Report', do refer to the 'My What-If Report' User guide for more information. Otherwise, you may also approach Yale-NUS Registry for assistance or request for a copy of your Graduation Audit Report.

3. I am a Concurrent Degree Programme (CDP) student. Can I use 'My Graduation Audit Report'?

Yes, 'My Graduation Audit Report' is available to CDP students. However, 'My Graduation Audit Report' will check for the fulfilment of your Yale-NUS Common Curriculum and Major/Minor requirements only but not the overall degree requirements. Please approach Yale-NUS Registry if you require further clarifications.

4. Why can't I access 'My Graduation Audit Report'?

- You are at your first/second year of study.
- You have a hold and are blocked from viewing your exam results.
- You may only access the report any time before the Friday of Reading week and 5 days after the S/U Declaration Exercise closes.
- The report is not available to undergraduate students who are pursuing the Double Degree Programme (DDP) and Single Degree Programme with undeclared Major.

5. What is the difference between 'My Graduation Audit Report' and 'My What-If Report'?

My Graduation Audit Report	My What-If Report
<p>The report shows:</p> <ul style="list-style-type: none">• Modules that you have passed up to present <p><i>The report <u>excludes</u> modules that you are currently reading for the semester.</i></p>	<p>The report shows:</p> <ul style="list-style-type: none">• Modules that you have passed up to present• Modules that you are currently reading for the semester
<p>This report is unable to do simulation.</p>	<p>This report can simulate various what-if scenarios with different set of academic programme, major, minor and modules.</p>

6. I have previously received approval from my Major/Minor Head of Studies to count the module (Yale-NUS or NUS module) towards my Major/Minor. Why it is not reflected in the report?

Waivers of requirements, exceptions or module substitutions granted by a Head of Study or Committee on Academic Standards previously will only be updated in the report **in your graduating semester**. Do forward the approval email to Yale-NUS Registry (registry@yale-nus.edu.sg) if you have not done so. You may also wish to check with Yale-NUS Registry to ensure the approval email has been received.

If you have questions or find any of the information inaccurate or incomplete, please contact Yale-NUS Registry (registry@yale-nus.edu.sg).